

Abbey Community Meeting

DATE: Wednesday, 4 June 2014
TIME: 6:00 pm
PLACE: TUDOR CENTRE, BEWCASTLE
GROVE, LEICESTER, LE4 2JU

YOUR community. YOUR voice.

Your Ward Councillors are:

**Councillor Harshad Bhavsar
Councillor Annette Byrne
Councillor Vijay Singh Riyait**

Conduct Guidance

The behaviour of people at ward community meetings is important to the success of the meeting. Everyone attending today's meeting is kindly asked to comply with the following arrangements:

- Respect the views of others
- Keep to the Agenda
- One person speaks at a time
- Keep disruption to the minimum (mobile phones on silent) and no side discussions

If anyone does not comply with the guidance, they may be warned that they may be asked to leave the meeting.

Making Meetings Accessible to All

Access – Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Support Officer on the number given below. If you feel you may not be able to hear what's being discussed at a meeting please contact the Democratic Support Officer on the number below.

Braille / Audio tape / Translation

If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

Social Media - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. If you wish to film proceedings at a meeting please let us know as far in advance as you can so that it can be considered by the Chair of the meeting who has the responsibility to ensure that the key principles set out below are adhered to at the meeting.

Key Principles. In recording or reporting on proceedings you are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted ;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

1. ELECTION OF CHAIR

Councillors will elect a Chair for the meeting.

2. APOLOGIES FOR ABSENCE

3. INTRODUCTIONS

The Chair will introduce those present and make any necessary announcements.

The Chair and other Councillors who are present will make any declarations as required by the Councillors Code of Conduct.

4. MINUTES OF PREVIOUS MEETING

Appendix A

The Minutes of the previous Abbey Community Meeting, held on 18 February 2014 are attached, and Members will be asked to confirm them as a correct record.

5. CITY WARDEN SERVICE

The City Warden will give an update on environmental and enforcement activities in the Ward.

6. LOCAL POLICING UPDATE

The Police will give an update on their activities in the Ward.

7. COMMUNITY WELLNESS TEAM

The Community Wellness Team will give information on their work in the Ward.

8. ENVIRONMENTAL HEALTH

The Environmental Health Team will give information on their work in the Ward.

9. HOUSING

The Area Housing Manager will give an update on activities in the Ward.

10. LUNCH CLUB

Information will be provided concerning the Lunch Club initiative.

11. COMMUNITY MEETING BUDGET

Appendix B

Councillors are reminded that they will need to declare any interest they may have in budget applications.

An update will be given on the Ward Community Budget. A summary of grant applications submitted for consideration is attached.

12. ANY OTHER BUSINESS

Help us to make improvements!

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting.
Thank you.

For further information, please contact

Hetha Copland (Neighbourhood Development Manager)
Phone Number: 0116 454 1837
Email: Hetha.Copland@leicester.gov.uk

or

Jason Tyler (Democratic Support Officer)
Phone Number: 0116 454 6359
Email Address: Jason.Tyler@leicester.gov.uk

Or

www.leicester.gov.uk/communitymeetings